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DATE: January 1, 2012

TO: All Employees & Contractors

FROM: James P. Kelly, President & CEO

SUBJECT: Personnel Responsible for Administering Export Control

The following personnel are responsible for administering our export control program at OptTek.

Export Compliance Officer
James P. Kelly
(303) 447-3255 x101
Kelly@OptTek.com

Record Keeping
Nancie Graebeldinger
(303) 447-3255 x100
graebeldinger@OptTek.com

Internal Legal Counsel
Deborah M. Kelly
dkelly@kellylawllc.com
(303) 447-3255 x121

Outside Legal Counsel
David Glynn
Holland and Hart
(303) 295-8071
djglynn@hollandhart.com.

Regards,

A handwritten signature in black ink that reads 'James P. Kelly'.

James P. Kelly, Ph.D.
President & CEO